

Self-Pay Checklist

- **STEP 1: Contact HSP Office**
 - Complete the PPSC application
 - <https://www.pikespeak.edu/apply>
 - Create an account and then complete the application for your intended term
 - Student ID number (S#) will be emailed within 24-48 hours
 - Complete the Under 17 and Student Payment Agreement and submit to HSP@pikespeak.edu
- **STEP 2: Schedule Your College Advising Appointment**
 - Need help selecting college courses?
 - Navigate > Appointments > Schedule an Appointment
 - Email unofficial test scores/transcripts/score reports to HSP@pikespeak.edu
- **STEP 3: Register for Classes**
 - On-Campus Courses or Online – Register via your PPSC Student Portal (my.pikespeak.edu)
- **STEP 4: Visit Student Life – Student ID & Parking Pass**
 - Student ID grants access to PPSC resources, fitness facilities and Mountain Metro
 - Parking Pass is needed for the Downtown Studio Campus only
 - <https://www.pikespeak.edu/student-life>
- **STEP 5: Purchase Your Textbooks**
 - <https://ppcc.bncollege.com/>
- **STEP 6: Attend a PPSC Orientation**
 - Online Orientation - <https://orientation.pikespeak.edu/>
- **STEP 7: Attend Class(es)**
 - Students may be dropped if they do not attend the first day of class
 - Online courses can be accessed through D2L - <https://mycourses.cccs.edu/>
- **STEP 8: Pay Your Bill**
 - Confirm your COF application at <https://cof.college-assist.org/Apply>
 - Payments can be made via the PPSC student portal or at the Cashier's office

Questions? Contact us at 719-502-3111 or HSP@pikespeak.edu