

Concurrent Enrollment Checklist

- **STEP 1: Meet with High School Counselor**
 - o Complete Concurrent Enrollment Agreement
 - o Discuss high school deadlines & recommended courses

- **STEP 2: Complete the PPSC Admissions Application**
 - o <https://www.pikespeak.edu/apply>
 - o Create an account and then complete the application for your intended term
 - o Student ID number (S#) will be emailed within 24-48 hours

- **STEP 3: Schedule Your College Advising Appointment**
 - o Need help selecting college course?
 - Navigate > Appointments > Schedule an Appointment
 - o Email unofficial test scores/transcripts/score reports to HSP@pikespeak.edu

- **STEP 4: Register for Classes**
 - o College courses at your high school – Connect with your high school counselor
 - o On-Campus Courses or Online – Register via your PPSC Student Portal (my.pikespeak.edu)
 - o Self-Pay students will need to complete the “Under 17 Waiver” and “Student Financial Responsibility Agreement” prior to registering
 - <https://www.pikespeak.edu/records/registrar-forms>

- **STEP 5: Visit Student Life – Student ID & Parking Pass**
 - o Student ID grants access to PPSC resources, fitness facilities and Mountain Metro
 - o Parking Pass is needed for the Downtown Studio Campus only
 - <https://www.pikespeak.edu/student-life>

- **STEP 6: Purchase Your Textbooks**
 - o <https://ppcc.bncollege.com/>

- **STEP 7: Attend a Concurrent Enrollment Orientation**
 - o Orientation schedule can be found at <https://www.pikespeak.edu/high-school-programs>

- **STEP 8: Attend Class(es)**
 - o Students may be dropped if they do not attend the first day of class
 - o Online courses can be accessed through D2L - <https://mycourses.cccs.edu/>

- **STEP 9: Pay Your Bill**
 - o Confirm your COF application at <https://cof.college-assist.org/Apply>
 - o Paper bills may be mailed prior to accounts being linked to their sponsoring high school
 - o Payments can be made via the PPSC student portal or at the Cashier’s office

Questions? Contact us at 719-502-3111 or HSP@pikespeak.edu